

CHISELBOROUGH PARISH COUNCIL
Minutes of the Parish Council Meeting held on 12th of February 2014

Present: Mr R O'Neill, Mrs H Doodson, Mr Ian Hodge, Mr M Langdon

In Attendance: 11 Members of the Public

- 2.01: **Apologies for Absence:** Mr Jim Macartney and County Councillor Marcus Fysh
- 2.02: **Declarations of Interest:** Mr R O'Neill – Church matters as Church Warden
- 3.01: **Public Forum:** A tree is hanging over the road from Chiselborough to Norton, concern was expressed that cars could be scratched. ML will report this to Highways. **ML**
- 3.02: There has been a falling of earth near Cat Head Cross due to a moving tree. Nothing can be done at present as the field is too waterlogged. However a close eye will be kept on this.
- 3.03: The Parish Council were advised that the forthcoming weekend was the cubs weekend on Balham Hill.
- 3.04: One parishioner expressed further concerns over recent activity regarding Burridge Copse. He submitted a paper to the Parish Council requesting a response to nine questions at the next meeting. **RO**
- 3.05: One parishioner requested a copy of the audited financial records for 2012/2013. KP will email this to him. **KP**
- 3.06: Concern was expressed regarding the speed of traffic through the village especially along North Street. The Chairman explained that we do not have speed limits as we do not have a village boundary. It was agreed that we would put a note in the Parish Magazine regarding speeding and the Chairman also suggested that residents take note of registration numbers of those who speed so that they can be reported to the PCSO.
- 4: **Minutes of the meeting** Held on the 12th of December 2013. These were agreed as a correct copy and signed. Matters arising under:
- 2014.02.04.01: Bags of grit have now been dropped off for use at the bottom of Fair Place.
- 2014.02.04.02: Replacement sign for Cat Head Cross. ML has chased Gary at Highways but has failed to make contact with him at present. ML will continue to chase. **ML**
- 2014.02.04.03: Update to NALC Standing Orders. The guide for Councillors on the NALC website suggests that a Council the size of Chiselborough should have a code of conduct and correct procedures with regards to financial procedures and audit and these are in place. Key areas of responsibility for each Councillor will be identified on the website when it is up and running.
- 2014.02.04.04: It was confirmed with Marcus Fysh that we needed to write to him regarding safety improvements to the A356. RO has done this.
- 2014.02.04.05: Clarification regarding the Aon letter on salting and gritting. RP asked that we scan a copy of this to him so that he can check this for us. **RP**
- 2014.02.04.06: It was agreed that the precept amount was raised by 2.5% and the paperwork for this has now been completed and sent to SSDC.
- 2014.02.04.07: Potholes on Skillgate Lane and spring near Balham Farm. ML will discuss these in his Highways report later.
- 2014.02.04.08: The new local authorities mandate has been returned to the bank.
- 5: **District Councillor's Report: Councillor Ric Pallister**
- 5.01: The SSDC budget will go through this month. There is no rise to Council

Tax and no reduction in services. SSDC have £1.3 million to find next year.

- 5.02: Symphony is a project being lead by Yeovil District hospital with the Clinical Commissioning Group and SSDC. The aim of the project is to get the services used by Elderly people across the district integrated by multi skilling and therefore reducing the number of people who need to visit an individual. Staff will share information about an individual. The hospital will talk to other services. It is estimated that this will take about 18 months to introduce.

- 5.03: Flooding – RP gave an update on the situation in Somerset. A 20 year plan is being produced and it needs to be established if the current system is still fit for purpose. Ground water levels are so high and it will be at least April before the situation improves fully.

- 6: **County Councillor's Report: Councillor Marcus Fysh**
No report this month as MF is not present.

- 7: **Minchingtons Close Community Land Trust**
RO attended a meeting two weeks ago. The building work on the houses is continuing as scheduled.
Mike Orchard is due to retire this year and the shop in Norton is not viable as a unit to be sold on a commercial basis. The CLT are looking at the possibility of having it as a community shop and have offered to organised and run it. It is thought that £50,000 will be needed to set up the shop with running costs thought to be around £25,000 a year. The issue is whether they can get enough volunteers to work in the shop. Chiselborough is being included in the investigation as it is our local shop and Post Office also.
There will be an article in the Parish Magazine and flyers are being printed to distribute around the villages.
There will also be a meeting in March in Norton Village Hall to brief any potential volunteers and see if it is a viable option.

- 8: **Flood Alleviation Pool**
This is on hold at present as we are waiting to hear from MF and it is suspected that we are unlikely to hear anything from Highways on this for a couple of months due to flooding issues. Will leave as a standing agenda item for the moment.

- 9: **A356 Speed Limit**
MF has got this onto the list to be considered for the small improvements grant and we should know the outcome of this in the next few weeks.

- 10: **Planning – Candleford House, North Street**
Alterations to include conversion of garage roof space, erection of porch on front elevation and installation of new doors, windows, roof lights and stone surrounds. The Parish Council have no issues with the plans.

- 11: **Parish Council Website**
We hope to go live with the website in the next few weeks. RO has briefed the Village Hall Committee and PCC who will decide how they will manage their pages on the site. The draft minutes from the previous month and the agenda will be live on the site 3 days prior to the next meeting date. The numbering system on the minutes will change going forward so that with any action you can see the year and month the item starts.
On the events page we will list relevant events for Chiselborough.
The cost of running the site will be £75 per year.

- 12.01: **Finance:** Cheque for £301.92 payable to SSDC for two months Parish Ranger Scheme was signed.
- 12.02: Cheque for £528.92 payable to the Clerk for four months wages and expenses was signed.
- 12.03: Purchase of the Clerks Manual was agreed at a cost of £67.50 + £3 postage and a cheque payable to SLCC was signed
- 13.01: **Reports: Lengthsman/Ranger** – The Ranger has been visiting once a month as normal.
- 13.02: **Parish Land:** There are a lot of broken branches on the trees on the common. We will need someone to have a professional look at these when the bad weather passes. IH will contact SSDC to see if they are able to look at these. **IH**
- The post has rotted through on the gate at the end of the Phoenix Path so the gate has collapsed. This will need to be repaired before sheep go on the common in April. IH will talk to JM to add to the list of jobs for the Ranger. **IH**
- There are a couple of branches fallen from trees on Balham Hill that need cutting and clearing.
- 13.03: **Highways:** ML has reported that the drains are blocked on the A356 and that the road also floods near the bridge by the Norton turning. There are a couple of potholes on the road near Cat Head Cross and there is a boulder in the road which needs to be moved. There are some potholes on Skillgate Lane and also on East Street and Fair Place. The drains are also blocked on East Street. All of these issues have been reported to Highways.
- 13.04: **Rights Of Way:** Nothing to report this month.
- 14.01: **Correspondence:** A letter from the CAB has been received confirming receipt of £50 donation.
- 14.02: Notice of a temporary road closure of Court Barton and Church Street in Crewkerne from the 10th of March for 22 days to enable gas mains replacement works to be carried out. Details will be put on the noticeboard and in the Parish Magazine. **KP**
- 14.03: Leaflets have been received from the Somerset Levels Relief Fund asking for donations. The Councillors will distribute these around the village. **RO**
- 15: **Points for new business:** None

The next Council Meeting will be held on Wednesday 12th of March 2014 at 7.30pm

Signed _____ Date _____