

## CHISELBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on 9<sup>th</sup> September 2020 by videoconference.

Present: Mr R Brown, Mr A Pipe, Mr M Langdon, Mrs J Buckmaster, Dr R Bulley  
In Attendance: Members of the public, Mr M. Hamlin (Clerk).

- 1: **Apologies for absence:** Mr O. Patrick, Mr M. Keating  
2: **Declarations of Interest:** Dr R. Bulley Church.  
3: **Public Forum:** Mr A. Truman (Taken under Water Drainage from Common agenda item).  
4: **Minutes of the meeting:** Held on 8<sup>th</sup> July 2020. These having been circulated were taken as read and agreed as a true record. These were agreed and signed.  
**Matters arising under:**  
2018.11.15.3 Calendar/Welcome Pack The calendar was on hold pending the new website to enable it to be tailored to the new platform. The Parish Council approved the Welcome Pack as amended for distribution to new residents and to be permanently on the website.  
2019.09.14 Water Drainage from Common D.Cllr Patrick had stated that the drainage pipes on New Road (grips) were installed in a joint venture by SSDC and SCC in 2001. Under legislation enacted in 2010, surface water flooding issues came under the Lead Local Flood Authority which was a County Council Responsibility. Mr John Ball on behalf of the Working Party, advised that three companies had been approached for opinion and solutions, with costings so that there would be coherent proposals to discuss, and to obtain consensus from local residents. It was agreed that once there was sufficient information to be able to consider possible solutions, then local residents would be informed by the Working Party. It was agreed that Alex Truman would join the Working Party for which he was thanked for agreeing to give his time. Thanks expressed to James Hawke and Alex Macartney who had cleaned out all the grips. Working Party to update the Parish Council as to the position at the October meeting.  
2020.05.14 Yard Lane Pothole The large pot/sink hole in Yard Lane had been repaired and the road reopened.  
2020.06.14 Neighbourhood Watch. One application had been received from a resident which was a very positive application but the resident in question was away from the village quite a lot, so another volunteer was still sought.  
2020.07.13 Old Road Gate Post Mr Ian Hodge had advised that he had a gatepost which was suitable for the Old Road site and he agreed to fit it. Agreed that Cllrs Brown and Buckmaster would liaise with Ian to get the post up. Thanks expressed to Ian.  
2020.07.03 Beam Cottage Local objections to Garden Work. The Parish Council had visited Beam Cottage at the invitation of the householders. The Parish Council did not have any concerns with the plans for the garden which were proceeding in accordance with planning procedures.  
5: **District Councillor's Report: Oliver Patrick** Cllr Patrick had sent his apologies. He had provided a written report which was on the website.  
6: **County Councillor's Report: Mark Keating** Cllr Keating had sent apologies and his written report which was on the website. Additionally the Parish Council received regular Covid-19 reports from the County Council. Information had also been received from both County and District about the consultation to the proposal to form a Unitary Authority. Cllr Bulley had attended a

webinar on 20<sup>th</sup> July. Further proposals had been received from the District Councils to form two authorities North and South. This matter was currently with the minister and was awaiting development.

7: **Planning: Richard Brown** There had been no developments to live planning issues since the last meeting. A briefing report had been received concerning changes to the planning procedures and Cllr Brown had attended a webinar. Since then government proposals to further change the planning system had been announced. Cllr Brown to study the briefing report and to monitor the position regarding further changes.

8: **VETS Responders Meeting.** It had been hoped to hold a face to face meeting with the responders to refresh their knowledge of the defibrillator in the event of a call for help. This would take place when Covid-19 restrictions allowed. The one-year anniversary of the installation of the defibrillator was coming up and action would need to be taken to carry out the one-year site check and possible changing of the pads and battery. Martyn was carrying out regular site checks to ensure that everything was ok, Cllr Buckmaster regularly checked that the green light was flashing whenever she passed the box. It was agreed that consideration would be given to formalising the procedure for ensuring regular checks are done. Cllrs Brown and Buckmaster to consider.

**AP/Cllrs  
Brown and  
Buckmaster**

9. **Community Land Trust:** Cllr Pipe advised that the shop delivery service would continue throughout the winter for the vulnerable and those people who were unwell. Umbrellas would be provided outside the shop for use in wet weather when people had to wait to go in. The Annual Meeting for CLT Shareholders would take place on 30<sup>th</sup> October. The CLT thanked the public for their support during lockdown and beyond. The Chiselborough Volunteer Network remained ready to be reactivated in the event of any local restrictions.

10: **Environmental Issues:** Discussions would be taking place with a solar panel company to explore the possibility of installing solar panels on the village hall roof with the possibility of a car charging point. Site meeting to take place on 10<sup>th</sup> September with representation from the village hall and Parish Council. Possibility of funding from SCC Climate Fund. At this point purely exploratory.

11. **New Website:** Following a meeting with Sara Morley a full report had been received from Sara and circulated on the mailing lists. The top line summary was that there was a fantastic response to the survey with some great offers of help. It was hoped the new site would go live towards the end of 2020 beginning of 2021. Sara would be updating the Parish Council during the November meeting. It was hoped that the involvement and support of all the village would be forthcoming.

12. **Finance:**

12.1 It was resolved to pay the sum of £70.00 for bench repair carried out by Graham Wheeler.

12.2 It was resolved to pay to SALC £84.57 affiliation fee and £30.00 for planning training (R. Brown).

12.3 It was resolved to pay £399.97 to M. Hamlin Clerk's wages and expenses and £94.40 to HMRC income tax deducted from wages.

12.4 The clerk had circulated to the Parish Council bank statements to end of August 2020, the cash book to August 2020 and a

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budget review document showing current expenditure and projections to the end of the year. The Parish Council were satisfied that accounting records had been properly kept, that all financial regulations had been complied with, that adequate arrangements were in place to manage risks, and that bank statements tallied with the cash book record.

**Reports from Councillors:**

**Ranger:** Cllr Langdon reported that the Ranger was not being used at the moment, but services might be required later on for some odd tidying up jobs.

**Highways:** Cllr Langdon reported that the proposed work on Cat Head Cross was in abeyance due to the covid19 restrictions but remained under review. Graham Wheeler had cut back the visibility splay making the junction safer for which he was thanked.

Potholes were regularly monitored, and Cllr Langdon was actively taking action to ensure that all potholes were repaired. A collapsed tree in Skillgate Lane had been successfully cleared causing minimum disruption.

The grit bin which had been sited on Mr and Mrs Freeman's property in Fairplace needed to be moved as it was causing damage to their wall. Cllrs Langdon and Pipe had made a site visit and identified that the best place for it would be halfway up the lane on the bend, on common land at the start of the footpath leading up to upper Fairplace next to Cavils. This would be a better location meaning that grit would be available nearer to where it was most needed on the steep bend. The Ranger would be needed to dig out a level. The Parish Council agreed with this and Cllr Langdon would inform the local residents for their information.

**Parish Land:** There had been no developments at all apart from verbal information that the auction of the building site was scheduled to take place towards the end of September.

**Common:** Cllr Buckmaster advised that documentation had been received confirming that a grant for a disease resistant elm tree would be payable once the tree had been planted. A quote for a suitable tree had been received for £600 which would be at net nil cost to the Parish Council after the grant was paid and VAT reclaimed. All agreed for Cllr Buckmaster to go ahead and order the tree. A working party would be needed for the planting and one of the stipulations of the grant was that local children needed to be involved with photographs. Cllr Buckmaster had already approached some local families and would link with the school.

The 420 free trees from the Woodland Trust would be delivered in November. With the 50 free trees from SSDC and the elm tree, a total of 471 trees would have been added to the green canopy at no cost.

Mr Holloway had agreed to remove the barbed wire fence in the bottom far corner of the common near the Old Road track to prepare for tree planting. Cllr Buckmaster had received a quote for £220 to clear the brambles using specialised machinery. It was proposed by Cllr Brown seconded by Cllr Pipe with all in agreement that the cost of clearing the brambles be approved. Mr R. Bailey had cut the common on 7<sup>th</sup> September. Agreed that it is better if the hay can be removed and the Parish Council would like to donate the hay to a local farmer. Mr Paul Chick would consider collecting the hay next year 2021.

The picnic and play area had been created at the beginning of August. A simple rope swing from one of the branches of the lime tree had been suggested. This raised the issue of liability and assessment of risk and signage. Further looking to the long term, a dedicated play area within the village remained an ambition. Accordingly it was agreed to consider further at the start of the drier season next year.

**Burridge Copse:** It was proposed by Cllr Pipe seconded by Cllr Buckmaster that Ayers Forestry be asked to carry out a roadside survey of the trees along the roadside edge of the copse at a cost of £150 + VAT. Cllr Pipe to contact Ayers Forestry. Noted that the fall of a large oak tree over the bank holiday weekend demonstrated the need to ensure regular risk assessments and surveys of the trees for which the Parish Council had liability.

AP/Cllr Pipe

**Rights of Way Footpaths:** Cllr Pipe reported that the work on the bridges on the Chiselborough to Norton footpath had commenced and that work was scheduled to be completed and the path reopened week ending 17<sup>th</sup> September.

In response to an enquiry from Mr Hodge, Cllr Pipe reported that the permissive path behind Strapp Cottage, was in the system to formalise as a right of way. Various options were outlined.

Ownership of one segment of land remained a grey area which could cause difficulties, but Mr Chick advised that he had understanding that the County Council owned the land in question which would make things a lot easier. Mr Chick kindly agreed to forward information he held to Cllr Pipe

Cllr Pipe to circulate a written report as there was a lot of detailed information to digest.

AP/Cllr Pipe.

- 14: **Correspondence:** Email received 1<sup>st</sup> August from Mr and Mrs Wright regarding vehicles on the A356 traveling at high speed and causing a lot of noise. This issue had been discussed before in 2017/18. Noted that there had been a lot of noise over the bank holiday weekend particularly from motorbikes. Clerk to find out the best way to go forward with this and who to approach.

- 15: **Points for New Business:** Cllr Buckmaster raised the issue of ambiguity over what can be recycled. Anyone with any problems to write in to the Clerk. Cllr Patrick would be asked to comment at the next meeting once clear about the issues.

The next meeting will be held at 7.30pm on Wednesday 14<sup>th</sup> October 2020

Signed \_\_\_\_\_

Date \_\_\_\_\_