

# CHISELBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on 13<sup>th</sup> June 2018

Present: Mr R Brown, Mr A Pipe, Mr M Langdon, Mrs J Buckmaster,  
In Attendance: Members of the public, Mr Mark Keating, Mr R Pallister, Mr M. Hamlin (Clerk)

- 1: **Apologies for absence:** Dr R. Bulley  
2: **Declarations of Interest:** None  
3: **Public Forum: None**  
4: **Minutes of the meeting:** Held on: 9<sup>th</sup> May 2018  
Having been circulated these were taken as read, agreed and signed.  
Proposed by Cllr Langdon, seconded by Cllr Buckmaster.  
**Matters arising under:**  
2017.07.16 Nothing to report regarding the new road markings.  
2017.11.03 The Parish Council, PCC and Hall Committee had agreed the cost of the engraving on the memorial stone to Miss Burns which would be split between the 3 organisations. The engraving would be carried out by a stonemason in Martock. It was confirmed that although the exact site was not yet finalised, the memorial stone would be near the footpath on Valley Farm where members of the public would be able to see it.  
2017.11.04 In addition to the gift of the proceeds of Christmas Crackers 2018, the Cat Head Pub were generously raising funds for the defibrillator and details provided of a raffle initiative where the prize was a meal for 2 at the pub. Further ideas and offers to help with fundraising would be welcome. The Community Heartbeat Trust had confirmed that the phone box was still available for use as a defibrillator site either independently or in partnership with them. In due course the choice would be made whether to site the defibrillator in the phone box or in the porch of the village hall. Long term the plan was to provide a second defibrillator once the first one was in situ.  
5: **District Councillor's Report: Ric Pallister** In common with all but 5 County Councils across the country, Somerset County Council was in serious financial difficulty because of the burden of adult social care and children's services. In order to prevent the issue of a Section 114 bankruptcy notice, which would result in government intervention, the 6 Somerset Authorities were working together on a piece of work to try and find another model of working. It was hoped that there would be time to complete this work before the government stepped in and dictated what the future direction would be.  
The Council were in the worst phase of Transformation and by 15<sup>th</sup> June all 230 staff would know whether they had a job or not and there would be 70 less staff overall at the end of the process. Mr Pallister estimated that he hoped normal service would be back up by mid-September and he was confident that the £2.5 million of savings would be made with no cuts to services.  
A résumé of income generating investments had been circulated including a new battery energy storage facility. The Council were exceeding their target of 7% return on all their investments. Mr Pallister answered questions from the public, expanding on the information on his June Round-up report which was on the village website.  
6: **County Councillor's Report: Mark Keating** Mr Keating had provided a written report which was available to read on the village website. There were no questions for Mr Keating.

- 7: **Planning: Richard Brown**  
 Rose Cottage – The application to change already agreed planning permission had been permitted with conditions.  
 Honey Barn - Further plans had been received on 5<sup>th</sup> June giving rise to a further consultation period ending on 30<sup>th</sup> June. Mr Pallister explained that whilst the planning procedures dictated that he was unable to take a declared position, mindful of his constituent's concerns, he had facilitated a meeting with a Senior Planning Officer to be attended by the Parish Council Chair and key information feeding persons. This would be a fact-finding meeting and to get an overview of the position, without in any way skewing the planning process which had to remain objective and follow prescribed procedure. Date to be arranged hopefully within the next week. Mr Pallister was thanked by a member of the public for arranging the meeting and also the Parish Council for their support. Mr Pallister advised the meeting that South Somerset District Council were at risk of designation by the government due to their planning failure rate running at 9.6% against the national average of 3%. In that event that they exceeded 10% all SSDC area planning decisions would be made by the Planning Inspectorate in Bristol. Mr Pallister confirmed that Building Regulations were not within the jurisdiction of the planning authority being a function of the Building Inspector. *Correction Note: RB has quoted an incorrect closing date as 30<sup>th</sup> June 2018. We would encourage all comments to be registered which must be by 26<sup>th</sup> June 2018.*
- 8: **Car Parking on the Common:** The Parish Council had obtained the land registry documents to establish the boundary of the common. That was the extent of the progress so far. Consideration would be given to the next step which would probably be to check the rights and easements concerning parking for houses around the common. Complaints from members of the public had initiated the current enquiries, which the Council had a duty to follow up, hence the initial step to establish the boundary. It was emphasised that the Parish Council were taking a long-term view, looking in to the most sensible and equitable ways to deal with the parking arrangements, whilst at the same time discharging their duty to manage and preserve the common. Mr Pallister advised that the Parish Council would have to pay for Mike Bellamy Consultant Highways Engineer to provide an opinion. The Parish Council would consider this. The Parish Council would give further consideration to next steps in due course which might well include a sub-committee to look into the matter.
- 9: **Burridge Copse:** South Somerset District Council Countryside Team had provided a botanical survey which was received on 12<sup>th</sup> June and would be studied by the Parish Council to inform next step. It was agreed that this would be posted on the village website so that people could see it.
- 10: **County Council Farm Land Sub-Committee update:** The committee were due to meet again on 18<sup>th</sup> June and would provide a further report to the Parish Council at the July meeting.
- 11: **Councillor duties and responsibilities – New Standing Orders and Code of Conduct:** The working group had drafted a new set of standing orders and code of conduct based on the models provided by the National Association of Local Councils. These were currently being studied by the Parish Councillors pending adoption once they were satisfied that they were correct and any amendments had been incorporated.
12. **Community Land Trust:** A quarter page slot had been acquired for

advertising in the Parish Magazine. The next meeting would take place in two weeks.

13. **GDPRs Progress:** The mailing list was the only database held by the Parish Council which was used to inform subscribers of Parish Council business and other matters of public interest in the village. An email had been sent at the end of May requesting consent from the 45 subscribers to continue to contact them. 31 had replied giving consent. A reminder would be sent to the remaining 14, which if no reply was received would be deleted from the database. A privacy notice had been placed on the village website. The amendment which had been tabled which if approved would take Parish Councils out of the definition of a Public Authority for the purposes of the GDPRs, was yet to complete its course through parliament. If approved, we would not have to appoint a Data Protection Officer (but would still be required to comply with the regulations), and it would be considered good practice to appoint one. It was proposed by Cllr Pipe, seconded by Cllr Buckmaster, and unanimously resolved to authorise the clerk to spend up to £50 on a lockable storage cabinet to store Council documents.

14: **Finance:**

- 14.1 A cheque for £630.47 was authorised and signed to cover wages and expenses for the period 1<sup>st</sup> March to 31<sup>st</sup> May and for £136.00 to HMRC for the tax liability.

- 15: **Reports: Ranger** The Ranger had cut by the bus shelter, Church path, the pathway, and around the seats on the common, she had cleared the grids along New Road, and the footpath. During the winter someone had started to paint the finger post at Cat Head Cross but had not finished it. A volunteer to finish the job would be welcome.

**Parish Land:** The common would be cut and sheep allowed to graze, but left until late summer, this was to help preserve the wild flowers. Help would be needed after the fayre to dismantle the fence.

**Highways:** The potholes at Pibditch had been filled. The Pothole in East Street near Fair Place had not been filled and recent rain had washed away the marking. Cllr Langdon to follow this up and remaining clogged drains.

**Rights of Way:** Cllr Pipe reported that he was in conversation with Les Broughton about damaged finger posts, the railings at Hempalong and the Church path levelling work. The Bridleway, Church path and the A356 path had been cut. The 2<sup>nd</sup> cut was due in September.

16: **Correspondence:**

- 16.1 It was proposed by Cllr Buckmaster, seconded by Cllr Pipe and resolved to respond to a letter from South Somerset CAB asking for a grant, to donate £50 and a cheque was signed.

- 16.2 As part of the GDPR responses, a suggestion had been made by a Parishioner that more use be made of, and greater publicity be given to, the Parish Council Mailing List. It was agreed that this was a good suggestion as apart from the notice board and the website and mailing list, it was difficult to reach out to people. The more people that had information about the work of the Parish Council the better. It was agreed that the mailing list would be publicised in the next Parish Magazine and also a notice about it put on the Notice Board. The minutes would be circulated to those on the mailing list.

17: **Points for New Business:** None

The next meeting will be held at 7.30pm on Wednesday 11<sup>th</sup> July

Items for Public Forum not on the agenda to be notified in advance of the meeting to the Clerk.

Signed \_\_\_\_\_

Date \_\_\_\_\_